# Fire/Tornado/Safety Drill Completion Documentation

Building Name: HS
School Year: 2020-2021
Date of Drill: 3/2/2021
Time of Drill: 10:00am
Type: Fire TornadoX_ Safety
Location:X_ Classroom Lunch Recess Other
Number of Completed Drills (running totals):3Fire1 Tornado3_ Safety
Name of Person in Charge of the Drill: Chris Gill
Signature of Principal Acknowledging Completion:

### Fire Drills

- 5 Per Year
- 3 Before December 1
- 2 During Remainder of School Year

#### Tornado Drills

- 2 Per Year
- 1 During Month of March

#### Safety Drills

- 3 Per Year
- 1 Before December 1
- 1 After January 1
- Seek Input from Local Public Safety Officials

## Other Requirements

- 1 Drill During Lunch, Recess, or Time When Students are Not in Classrooms
- List of Scheduled Drills to County Emergency Management Coordinator by September 15
- Drill can be Cancelled for Severe Storm, Fire, Epidemics, Utility Outage, Water Failure, Sewer Failure, Health Conditions
- A Cancelled Drill Must be Scheduled within 10 Days of the Cancelled Drill
- Documentation of a Drill Must be Placed on the Website Within 30 Days of the Drill
- Drill Documentation Must Remain on the Website for 3 Years